

CAS Contract-2020-22

Candidate Name: _____

This following checklist should help you to get started in your CAS journey at GDGWS. Sign your name in each box when you are sure that you have fully understood the requirements. Have one of your parents (or guardian) read and sign.

I understand that CAS is a core requirement of my IBDP and will fully acquaint myself with the information contained in the GDGWS CAS Handbook. I know that it is my responsibility to meet the CAS requirements.	
I know who the CAS coordinator is. I can and should discuss CAS queries and concerns with her and the CAS Advisors at any time when school is in session.	
I understand that it is my responsibility to have parent permission and an adult supervisor for experiences that are not run in school.	
I will ensure that I have an adult supervisor for each experience. I undertake who will provide a brief written report stating the number of hours spent thereon and evaluating my performance.	
I must fill in an Experience Approval form BEFORE undertaking a CAS experience, and am aware that I must participate in at least one CAS project that covers at least two of the CAS areas.	
I accept that I must maintain a balance between Creativity, Activity and Service and undertake to complete CAS requirements by the end of the 3 rd semester of my IBDP.	
I will keep written records (supplemented, when possible, by photos) in a CAS portfolio to be presented to the CAS Coordinator shortly before the conclusion of each semester of my IBDP programme.	
It is my responsibility to meet all the seven learning outcomes & tally of my CAS hours and to have these signed off by the relevant Advisors and the CAS Coordinator. I must write a final summary report of about 500 words on my CAS experiences using the official CAS final report form.	
I will be on time for all CAS experiences and will notify my supervisor at least 24 hours in advance if I am unable to attend an experience. I understand that excuses such as appointments or excessive workload are unacceptable!	
I am aware of the CAS timeline and agree to follow it. I understand that if I fail to complete my CAS in the appropriate time frame, I will not be eligible for the award of IB Diploma, even if I write the IB Examination as a Diploma candidate	

Candidate's Signature:

Date: _____

Confirmed by Parent _____

Signature of Parent:

(Completed CAS Contract to be handed over to the CAS Coordinator)